

Microsoft Corporation
Illinois Student Data Privacy Legal Compliance Guide

The following chart provides a brief overview of the laws of the state of Illinois addressing privacy and security of student and teacher data, and the corresponding provisions of Microsoft’s standard operating documents that demonstrate compliance with those laws and regulations.

Illinois Public Act 101-0516 (HB3606) will become effective July 1, 2021. As an entity that provides online services, Microsoft is an “operator” within the meaning of the Public Act. Sections 10 and 15 of the Act address operator prohibitions and duties.

Microsoft’s standard Online Services Data Protection Addendum (“DPA”) addresses the requirements imposed on operators by Illinois’ statutory framework. The DPA sets forth Microsoft’s standard obligations with respect to the processing and security of customer data and personal data in connection with Microsoft’s provision of online services.

The reference chart below briefly identifies those provisions of Illinois law that are applicable to operators such as Microsoft, and the relevant provision(s) from Microsoft’s DPA that addresses Microsoft’s compliance with that requirement.

Public Act 101-0516 Provision	Compliant Microsoft Provision(s)
105 ILCS 85/10(1) Targeted advertising based on information, including covered information	Microsoft Online Services Data Protection Addendum → Data Protection Terms → Nature of Data Processing; Ownership → Processing to Provide Customer the Online Services
105 ILCS 85/10(2) Use of information to amass a profile about a student	Microsoft Online Services Data Protection Addendum → Data Protection Terms → Nature of Data Processing; Ownership → Processing to Provide Customer the Online Services
105 ILCS 85/10(3) Selling or renting a student’s information	Microsoft Online Services Data Protection Addendum → Data Protection Terms → Nature of Data Processing; Ownership → Processing to Provide Customer the Online Services
105 ILCS 85/10(4) No disclosure of covered information unless based on defined exceptions	Microsoft Online Services Data Protection Addendum → Data Protection Terms → Disclosure of Processed Data <u>See also</u> Microsoft Online Services Data Protection Addendum → Data Protection Terms → Nature of Data Processing; Ownership → Processing for Microsoft’s Legitimate Business Operations
105 ILCS 85/15(1) Operator’s duty to implement and maintain reasonable security procedures and practices	Microsoft Online Services Data Protection Addendum → Data Protection Terms → Data Security → Security Practices and Policies

	See also Microsoft Online Services Data Protection Addendum → Appendix A – Security Measures
105 ILCS 85/15(2) Deletion of a student’s covered information within a reasonable time	Microsoft Online Services Data Protection Addendum → Data Protection Terms → Data Retention and Deletion
105 ILCS 85/15(3) Duty to publicly disclose material information about its collection, use, and disclosure of covered information	Microsoft Online Services Terms Microsoft Online Services Data Protection Addendum
105 ILCS 85/15(4) Requirement of a written agreement	These requirements are addressed by Microsoft’s Online Services Terms, Microsoft Online Services Data Protection Addendum, the Campus and School Agreement, and/or a Memorandum of Understanding between the parties.
105 ILCS 85/15(5) Breach notification requirements	Microsoft Online Services Data Protection Addendum → Data Protection Terms → Data Security → Security Incident Notification Microsoft Online Services Data Protection Addendum → Appendix A – Security Measures → Information Security Incident Management
105 ILCS 85/15(6) Provide a list of any third parties or affiliates to whom the operator is currently disclosing covered information or has disclosed covered information by the beginning of each State fiscal year and at the beginning of each calendar year	Microsoft Online Services Data Protection Addendum → Data Protection Terms → Disclosure of Processed Data

This covers all Microsoft Products being utilized by APSD145 including, but not limited to, the following products:

- Microsoft Admin Portal
- Microsoft 365 Dashboard
- Microsoft Educator Academy
- Microsoft Excel
- Microsoft Outlook
- Microsoft Office Lens
- Microsoft OneDrive
- Microsoft OneNote
- Microsoft Photos
- Microsoft Powerpoint
- Microsoft Sharepoint
- Microsoft Teams
- Microsoft Tech Community
- Microsoft Translator
- Microsoft Whiteboard
- Microsoft Word
- Microsoft Minecraft Education



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